

To
The Sub-Divisional Officer
_____ Sub-Division

Through The Officer in-Charge,
_____ Police Station

Subject: Application for first time Durga Puja Permission 2024

Sir/Madam,

We are organizing Durga Puja this year (2024) for the first time in our locality. The details of the Puja are submitted herewith on the stipulated format for your consideration along with all required documents.

Signature of President / Secretary (with Seal/Stamp)

Note: The application form shall be accompanied with the following documents for consideration of puja permission:

[Please Tick Mark on Documents attached]

1. Bank passbook first page scan copy
2. Land permission by local authority
3. Receipt of payment by electric supply
4. Site plan of puja pandal attested by LBS
5. Previous year permission copy (not applicable)
6. Certificate of preliminary fire safety measure
7. Decorator declaration
8. Electric contractor license certificate [current year, with validity]
9. Electric contractor declaration.
10. Green puja permission certificate provided by West Bengal Pollution Control Board. [<https://greenpuja.wbpcb.gov.in/>]

Puja Committee ID: _____

NEW DURGA PUJA PERMISSION FORM

Name of the Puja Committee :

Address :

Pin Code :

Name of Panchayet / Municipality :

Name of Block :

Name of Sub-Division :

Name of Police Station : :

Name of Fire Brigade Station :

Name of the WBSEDCL CCC :

Name of the President :

Mobile No of the President :

Name of the Secretary :

Whatsapp No of the Secretary :

Email address of Puja Committee :

Bank Details

Bank Name : Account No :

Account Holder Name :

IFSC Code : Bank Branch Name :

Approval of puja committee to apply for Durga Puja Permission through web portal for the year _____.

B.D.O / S.D.O. Approval

Police Station Approval